

## Island Bay School Board of Trustees Meeting

27th June 2019 – 7.30pm

AGENDA ITEM	DISCUSSION/MINUTES
<b>Administration</b>	<p><b>Present</b> – Deborah, Fleur, Elizabeth, Crissie, Lizzie, Devon, Anna</p> <p><b>Apologies</b> –</p> <p><b>In Attendance</b> – Nigel (NZSTA) until 7:50pm, Jarryd, Jacqui, Kerry</p>
<b>Confirmation of minutes</b>	<p><b>Correspondence</b></p> <p>Minutes Prior Meeting</p> <p>The Board moves to accept the minutes for May with an amendment to the wording for the financial accounts to say ‘annual accounts.’</p> <p>Moved by Deborah, seconded by Elizabeth, all in favour.</p>
<b>Strategic Decisions</b>	<p><b>Delegation</b></p> <p>The Board moves to approve a Delegation of Authority to Deborah to form a disciplinary subcommittee if required, and to adopt the following wording: <i>“All members of the board excluding the principal. The chair of the committee is the board chair or, in the chair’s absence, will be determined by the committee. The quorum for the committee shall be three trustees”</i></p> <p>Moved by Elizabeth, seconded by Lizzie, all in favour.</p> <hr/> <p><b>Signage/Branding</b></p> <p>The Board moves to accept the Island Bay Art Auction sponsorship with a local real estate company. The Board will work on a fundraising/sponsorship policy.</p> <p>Moved by Deborah, seconded by Crissie, all in favour.</p> <hr/> <p><b>Sabbatical – Shanon</b></p> <p>The Board moves to support Shanon’s application for a Sabbatical in 2020.</p> <p>Moved by Devon, seconded by Elizabeth, all in favour.</p>
<b>Strategic Discussions</b>	<p><b>NZSTA</b></p> <p>Nigel from NZSTA spoke with the Board about their role/responsibility</p> <hr/> <p><b>Interim Data - Analysis of Variance</b></p> <p>A summary of the interim data was shared and progress towards our end of year targets/goals were discussed.</p> <hr/> <p><b>Health and Safety report (NAG5)</b></p> <p>Taken as read.</p> <p>The Board noted that serious incidents during morning tea and lunch are not included in the Health and Safety report and request to have any of these reported as a separate category.</p> <p>Deborah to find out about the fort in the junior playground.</p>

<b>Principal's Operations report</b>	<b>Financial Report (May)</b> The Board moves to accept the Financial report for May 2019.  Moved by Devon, seconded by Deborah, all in favour.
	<b>Principal's Operations Report</b> Taken as read.
<b>Agenda items for the next meeting</b>	<ul style="list-style-type: none"> <li>- NAG2 – School Docs and New Policies</li> <li>- Hautū</li> </ul>
Karakia <b>Meeting closure:</b> 9.55pm	

## Triennial Review Items for the August Board Meeting

1. School Docs-New Policies

Handover new BOT – meeting held on Thursday 20th June 2019

1. 2018 Data/Charter
2. Triennial Review
3. ERO review
4. Charter 2019
5. Policies
6. Curriculum
7. Annual Reports
8. Meeting Schedules
9. Music School

### Confirmation of BOT Dates 2019:

21 Feb	21 March	23 May	20 June	15 August	19 Sept	21 Nov	5 Dec
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