



Permanent Deputy Principal (5MU) Island Bay School is:

- An exciting opportunity to make a difference to the educational opportunities for learners at Island Bay School
- A great opportunity to work with teachers and students.
- A chance to make an important difference.

This role will:

- Focus on improving teaching practices in order to meet the school's shared goals
- Work with colleagues to identify and develop professional practice
- Work closely with the teachers to focus on the shared goals of the school
- Promote best teaching practice within a school
- Strengthen the use of collaborative leadership to teaching and learning programmes in the school
- Support the other Deputy Principal and Principal both in strategic planning and implementation
- Strengthen the collective leadership capacity of the school
- Use the successful applicant's strengths

Timeline for the appointment of the Deputy Principal position:

Island Bay School teachers notified of the opportunity	Tuesday 17th September 2019
Closing date for Applications	Tuesday 8th September 2019. Please email your CV, cover letter and application form to principal@islandbay.school.nz
Shortlisting and request for further information	10th October 2019
Interview	Tuesday 15th October 4-7pm
Offer of Appointment to the successful candidate	Within one week of the interview
Negotiation of job description	To be confirmed by negotiation after the appointment
Assumes responsibilities.	The start of 2020: 4th February 2020

The selection panel for the Deputy Principal Role (Principal, Deputy Principal, BOT members and one other staff member) will use their knowledge, skills and experience to select the person best suited to this role. They will reach a decision based on their assessment of the applicants against criteria below, an interview and also a presentation that shares the candidate's strengths for the position. This is a full time position. This position does come with a classroom teaching component that can be navigated for the right person. As a guide, this position is likely to be released for term 1 2020 and will pick up a new entrant class as the year progresses. 0.2 release will be provided once class has been picked up.

Criteria Deputy Principal

Demonstrate deep empathy for the values of Island Bay School

- To support the vision of the school
- Model student-centred education and the value of being curious about learners' experiences

Demonstrate relevant educational knowledge, expertise and leadership

- Have deep educational knowledge of the NZ Curriculum and effective teaching practices
- Show a willingness to grow your educational knowledge and knowledge in our community
- Oversee planning, development and assessment of the learning programmes in the school alongside other Deputy Principal
- Oversee Staff Development alongside other leaders
- Lead in ways that deliberately fosters collaboration, relational trust, transparency, and integrity
- Work with the other DP on development of policies/procedures/assessment
- To check all assessments and monitor schoolwide progress
- To mentor and support Learning Leaders
- Coach and mentor staff

Establish effective relationships within our school community

- Demonstrate active listening and appreciation for multiple perspectives
- To oversee and monitor pastoral care the well-being of students and liaise with parents as needed.
- To work on pastoral care for all students
- To liaise and support teachers across the school with behavioural concerns
- To meet with parents, caregivers, school support personnel as needed

Establish effective relationships with students

- Demonstrate strong relationships with all students
- An inspirational leader to students

Other responsibilities

- To deputise for the Principal in her absence
- To attend Home & School in the absence of the principal, and most BoT meetings
- To support the Learning Support Teacher (SENCO) in her work
- Organise staff schedules for Teachers, Teacher Aides in conjunction with other Deputy Principal
- Oversee and monitor the progress of all students alongside other Deputy Principal
- To oversee the progress of students identified priority learners
- To support classroom teachers working with At-Risk children.