

**Island Bay School Board of Trustees Meeting**

**21st March 2019**

**7.30pm**

AGENDA ITEM	DISCUSSION
<b>Administration</b>	<p><b>Present</b> – Deborah, Kate, Fleur, Elizabeth, Justin, Hamish</p> <p><b>Apologies</b> – Craig, Jarryd</p> <p><b>In Attendance</b> – Jacqui, Kerry, Ben (Accounting for Schools) - left at 8:10pm</p>
<b>Confirmation of minutes</b>	<p><b>Correspondence</b></p> <p>The Board moves to accept the minutes for February. Moved by Fleur, seconded by Elizabeth, all in favour.</p>
<b>Strategic Decisions</b>	<p><b>Budget review and confirmation + Breakdown of 2018 budget.</b></p> <p>Deborah and Kate shared the budget for 2019.</p> <p>The Board moves to accept the 2019 budget. Moved by Hamish, seconded by Justin, all in favour.</p> <hr/> <p><b>Music School update</b></p> <p>Deborah shared an update on employment, financials and investigation into the music school.</p> <p>Update on Police investigation: Deborah will seek advice from the Police on the appropriate way to share this information with our community.</p> <p>The Board noted that the Police are investigating and the review of policies and procedures will be done by the charity, Child Matters.</p>
<b>Strategic Discussions</b>	<p><b>Strategic Aim 1: Working Together</b></p> <p>Taken as read.</p>
<b>Principal's Operations report</b>	<p><b>Financial Report (January and February)</b></p> <p>The Board moves to accept the Financial reports for January and February. Moved by Hamish, seconded by Kate, all in favour.</p> <hr/> <p><b>Operations Report</b></p> <p>The Board moves to accept changing the 10-year property plan (10-YPP) to the Ministry of Education.</p>

	<p>Moved by Justin, seconded by Elizabeth, all in favour.</p> <p>The Board notes that Deborah has received advice from MOE: and stand-downs and exclusion decisions cannot be made prior to events occurring.</p> <p>The Board approved Deborah's request to fund \$50 towards her monthly phone account. Expense claimed by the bill or school          Moved by Hamish, seconded by Justin, all in favour.</p> <p>The Board moves to accept the Operations reports for February.          Moved by Elizabeth, seconded by Hamish, all in favour.</p>
	<p><b>Kahui Ako</b></p> <p>The Board approved the Draft Achievement plan for the Capital City Kahui Ako.</p> <p>The Board delegates authority to the Principal until the stewardship group is formed.</p> <p>Moved by Justin, seconded by Hamish, all in favour.</p>
<b>Returning officer</b>	<p>The Board delegates authority to Elizabeth to appoint a returning office.          Moved by Deborah, seconded by Justin. All in favour.</p>
<b>Agenda items for the next meeting</b>	<p><b>Triennial Review Items for May Board Meeting</b></p> <ol style="list-style-type: none"> <li>1. Strategic Aim 2</li> <li>2. Health and Safety NAG 5</li> <li>3. Performance Agreement Approved</li> <li>4. Annual Accounts - if ready</li> </ol>
<b>Meeting closure:</b> 10:30pm	

Confirmation of BOT Dates 2019:

22 Feb	21 March	16 May	20 June	15 August	19 Sept	21 Nov	5 Dec
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