

**Island Bay School Board of Trustees Meeting**  
**23rd May 2019**  
**7.30pm**

AGENDA ITEM	DISCUSSION
<b>Administration</b>	<p><b>Present</b> – Deborah, Kate, Elizabeth, Justin, Hamish, Jarryd</p> <p><b>Apologies</b> – Craig, Fleur</p> <p><b>In Attendance</b> – Jacqui</p>
<b>Confirmation of minutes</b>	<p><b>Correspondence</b></p> <p>The Board moves to accept the minutes for March. Change wording of phone: Expense claim the bill or school</p> <p>Moved by Deborah, seconded by Elizabeth, all in favour.</p>
<b>Strategic Decisions</b>	<p><b>Child Protection NAG5</b></p> <p>The Board moves to adopt the new Child Protection Policy with an amendment of all personal names to be on the final page titles/positions mentioned throughout the full document only.</p> <p>Moved by Elizabeth, seconded by Kate, all in favour.</p>
	<p><b>Change to BOT election constitution</b></p> <p>The Board moves to leave the standing Board numbers to 5 elected parent reps.</p> <p>Moved by Hamish, seconded by Kate, all in favour.</p>
<b>Strategic Discussions</b>	<p><b>Strategic Aim 2 (Higher, Faster, Stronger)</b></p> <p>Making good progress with Strategic Aim 2. Deborah and Jacqui shared a summary of the findings from the reporting review. New progress reporting template was shared. PDFs of this will be sent to parents before SLCs.</p>
	<p><b>SpringBoard</b></p> <p>The Board completed an activity related to strengthening our school vision.</p>
	<p><b>Music School update</b></p> <p>The Board reviewed the draft summary investigation of the Music School.</p>
	<p><b>Principal Appraisal</b></p> <p>The Board notes that the appraisal has happened and the report will be forthcoming at the next meeting (in committee)</p>
	<p><b>Hautū</b></p> <p>This has been deferred to the next meeting and will be discussed once Craig has provided feedback.</p>
<b>Principal's Operations report</b>	<p><b>Financial Report (March, April)</b></p> <p>The Board requests to separate the income stream, separate the music school and have the wages removed from personnel.</p> <p>The Board moves to accept the Financial reports for March and April.</p>

	<p>Moved by Deborah, seconded by Jarryd, all in favour.</p> <p><b>Deloitte Report to the Board of Trustees (for the year ended 31 December 2018)</b> The Board has noted the Auditor's Report. The Board have agreed to implement the recommendations, with the exception of 3.4, before it is adopted.</p> <p><b>Annual Report</b> The Board approved the <b>A subject to no material changes from those reviewed in March.</b> Moved by Kate, seconded by Justin, all in favour.</p> <p><b>Operations Report</b> The Board notes the Principal's Operations Report.</p> <p>The Board moves that Island Bay School will not be open for instruction on 29th May for the teacher's strike. Moved by Elizabeth, seconded by Kate, all in favour.</p> <p>The Board moves to accept the Operations reports for March. Moved by Justin, seconded by Elizabeth, all in favour.</p>
<b>Agenda items for the next meeting</b>	<p><b>Triennial Review Items for June Board Meeting</b></p> <ol style="list-style-type: none"> <li>1. Health and Safety NAG5</li> <li>2. Hautū</li> </ol>
Meeting closure: 10.30 pm	

**Confirmation of BOT Dates 2019:**

21 Feb	21 March	23 May	20 June	15 August	19 Sept	21 Nov	5 Dec
--------	----------	--------	---------	-----------	---------	--------	-------