

## Island Bay School Board of Trustees Meeting Minutes

23/3/17

Present: Perry Rush, Deborah Fenton, Hamish Groves, Justin Thirkell, Paul James, Amy Austin, Caroline Campbell, Eddie Samuel (Home and School)

Apologies: Craig Rofe, Fleur Fitzsimons, Jarryd Bradford

Agenda item	Discussion	Action required
<b>Administration</b>	Carolyn thanked Paul and Perry for all the support to the Home and School Association. Paul talked about how important the relationships with the parent community are.	
<b>Strategic Decisions</b> Policy review	<p>Policy sets out intent; procedure is about implementation, <i>how to</i>.</p> <p>Governance manual has concise policy statements. We will evaluate the Governance manual policy statements and align them with the current policy statements. We will clarify which policies are actually procedure.</p>	Perry will circulate the e version of the Governance Manual.
<b>Strategic Discussions</b> PAT data	<p>Maths: staff have grown in ability to read statistics and analyse trends. This is having an impact on teaching.</p> <p>Themes:</p> <ul style="list-style-type: none"> <li>● Less disparity between girls' and boys' achievement.</li> <li>● The overall trend is looking good.</li> <li>● Māori learners are not achieving as well as the general cohort (Y3) - some research suggests a way to activate Māori learners' maths achievement is through connecting maths learning to word problems, story, narrative.</li> </ul> <p>Areas of need: understanding place value, pictorial information, graphing, patterning, rotation.</p> <p>The board discussed the power of reporting and suggested that for future board reporting, what is useful is year on year tracking of a cohort's progress, and getting a sense of the overall themes.</p> <p>Reading comprehension: almost exactly the same as</p>	

	<p>last year - good at instructions, less strong on understanding inferences from poetry; Y6's challenges were with 'local' information.</p> <p>Extension testing - kids achieved really well on a year or two above. Teachers get useful information from the extension testing results.</p> <p>Kids who get low scores on reading comprehension, we give them the listening comprehension test.</p> <p>Thoughts: what about doing more listening comprehension testing and spelling testing across the school.</p>	
<p><b>Strategic Discussions</b> Auditor's report</p>	<p>Still pending - we haven't received this from the auditors yet.</p>	<p>To be discussed at the next meeting (May)</p>
<p><b>Strategic Discussions</b> Changes to the Education Act as a result of the Education Update Amendment Bill</p>	<p>Themes in the bill:</p> <ul style="list-style-type: none"> <li>● cohort entry - schools could choose to allow children to start at the beginning of the term closest to their birthday</li> <li>● Education providers are enabled to become COOLs - communities of online learning which would allow students to learn from a device at home, at times</li> <li>● Boards may choose to partner with other schools in a COL - community of learning - which allows joint delivery of services, e.g. sharing a SENCO, paying for utilities (economies of scale)...</li> </ul>	
<p><b>Principal's Operations report</b> Financial Report</p>	<p>Taken as read</p> <p>Clarification: RRR units are just for one year</p> <p>The Board moves to ratify the payment of three R units in 2017, seconded by Justin, all in favour.</p> <p>The Board moves that there will be no changes to the enrolment scheme, seconded by Justin, all in favour.</p>	
<p><b>Principal's Operations report</b> Operations report</p>	<p>Next time the Board will look at the repairs and maintenance line and the position of the Music Centre and After School Care, and depreciation, and check that their line items are consistent with our</p>	

	<p>2017 budget.</p> <p>Once a year, we will look at splitting out the board-funded special needs provisions to have more clarity in understanding how much extra funding the board is contributing to special needs provision.</p> <p>The board could create an Infographic for parents which shows where money comes from and goes.</p>	
Agenda items for the next meeting	<p>Next meeting: 18 May</p> <p>Auditor's report</p>	
<p><b>Administration</b></p> <p>- Confirmation of minutes</p>	<p><i>The board moves to accept the minutes from the last meeting.</i></p> <p>Moved by Hamish, seconded by Justin, approved by all.</p>	
Meeting closure 10.05 pm		