

Island Bay School Board of Trustees Meeting
Minutes
Thursday 26th February 2019
7.30pm- 9.30pm

AGENDA ITEM	DISCUSSION		WHO	TIME (MIN)
Karakia	To open the meeting		Elizabeth	1
Administration	Present – Fleur, Elizabeth, Hamish, Jarryd, Deborah, and Kate (via phone) Justin arrived 8pm Apologies – Craig In attendance – Jacqui			1
Strategic Decisions	Charter Deborah shared the Charter and discussed the key initiatives outlined on page 9-page 13 and annual targets/goals on page 33. The Board moves to accept the 2019 charter Moved by Deborah, seconded by Fleur, all in favour. Amendments: <ul style="list-style-type: none"> - Page 12 – wellbeing initiatives to include Life Education Trust. - Page 13 – assessment and reporting to include the words ‘improvement’. - Page 24 – communication to remove the word ‘more’ - Page 36 – add IEPs to the action plan for targets 	Decision	Deborah	15
Strategic Discussions	Health and Safety Report Taken as read. The Board noted the potential personal health and safety risk for staff and children and recommended that Deborah speaks to staff members involved and that advice from NZSTA is then sought and followed.	Discussion	Deborah	10
	Music School Review The Board moves to delegate authority to Deborah and Elizabeth to appoint the independent investigator into the music school. The Board requests that Deborah, Elizabeth and Fleur investigate the employment situation of staff with input and assistance from NZSTA, the Ministry of Education and seek our own legal advice about next steps. The Board requests that Deborah and Kate investigate the financial situation and operations around the Music School and report back to the Board.	Discussion		30

	Moved by Justin, seconded by Jarryd, all in favour.			
	Triennial Review The Board noted this review.	Discussion		2
Principal Operations Report	Operations Report The Board noted the Principal's operations report. Financial Report The Board moves to accept the financial report for December 2018. Moved by Kate, seconded by Deborah, all in favour.	Ratify	Kate	5
Confirmation of Minutes	November 2018 The Board moves to accept the minutes for November 2018. Moved by Deborah, seconded by Elizabeth, all in favour. Amendments <ul style="list-style-type: none"> - minutes to include Kate as present at the meeting, - add Elizabeth's name as the person who seconded Strategic Decisions: Delegations December 2018 The Board moves to accept the minutes for December 2018. Moved by Fleur, seconded by Elizabeth, all in favour. February 2019 The Board moves to accept the minutes for February 2019, with amendments made. Moved by Kate, seconded by Justin, all in favour.	Ratify	Elizabeth	2
Confirmation of minutes and all other items on agenda	Held over until next meeting			1
Agenda items for the next meeting	Next meeting <ul style="list-style-type: none"> - Budget 			
Karakia	To close meeting			1
Meeting closure – 10.08pm				

Confirmation of BOT Dates 2019:

22 Feb	22 March	17 May	21 June	16 August	20 Sept	22 Nov	6 Dec
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This meeting, 26th February, is an extra meeting.