

Island Bay School Board of Trustees Meeting Minutes
17/5/18

Agenda item	Discussion	Action required
Administration	<p>Present: Deborah, Hamish, Elizabeth, Jarryd, Fleur, Justin Apologies: Kate, Craig</p> <p>In attendance: Amy, Jacqui</p>	
Strategic Decisions Enrolment Confirmation	<p>Discussion about the school's current enrolment scheme. If the school was to grow, the current out of zone students would not attract any funding from the Ministry of Education.</p> <p>The Board moves to keep the enrolment scheme, with the current zones in place as it is currently.</p> <p>Moved by Hamish, seconded by Justin, all in favour.</p>	
Strategic Discussions Strategic Aim 2	The Board noted this report.	
Strategic Discussions Learning Support Review	<p>Elizabeth discussed the interviews she did with 5 families to review the school's learning support provision and fed back families' responses.</p> <p>The Board noted this report.</p>	Deborah to share the Learning Support Coordinator job description with staff so that roles and responsibilities are clear.
Strategic Discussions Visioning/Values and Inquiry	The Board noted this report.	
Strategic Discussions Learning Review	The Board noted this report.	
Strategic Discussions Health and Safety Term 1 Summary	The Board noted this report.	The school will consider recording any instances of children running away off site.
Strategic Discussions Hautū Review Goals	<p>The Board self-assessed the current Board practice using the Hautū indicators and agreed to four goals.</p> <p>Moved by Hamish, all in favour.</p>	
Strategic Discussions NZSTA - Learning and Development	Hamish reported back from his Board chair NZSTA training last weekend.	
Principal's Financial Report	The Board received and approved the financial management reports.	

	Moved by Justin, seconded by Deborah, all in favour.	
Principal's Operations report	<p>The Board noted this report.</p> <p>The Board moves to accept the principal's report for May 2018.</p> <p>Moved by Fleur, seconded by Justin, all in favour.</p>	
Principal's Operations report Final Audit report	The Board ratified this letter.	
Administration - Confirmation of minutes	<p>The Board accepted the minutes from the previous meeting.</p> <p>Moved by Fleur, seconded by Elizabeth, all in favour.</p> <p>Correspondence - ERO has notified us that they will be visiting to review Island Bay School in the first week of Term 3: 23rd - 25th/26th July.</p>	<p>Review action points from previous minutes.</p> <p>ERO reviewers are likely to want to report back to the Board on the afternoon of Wednesday 25th or Thursday 26th July.</p>
Agenda items for the next meeting	Next meeting: June Performance Agreement summary/ new goals approved	Provisional extra Board meeting prior to ERO: Thursday 5th July (week 10, Term 2) 7.00pm.
Meeting closure: 10.10pm		