

**Island Bay School Board of Trustees Meeting**  
**18th May 2021**  
**7.30-9pm**

Agenda item	Discussion
<b>Karakia</b>	To open the meeting
<b>1. Administration</b>	<p><b>1.1 Present</b>  Charlie, Crissie, Matt, Deborah, Devon.  Tai (7.45 pm)  In attendance: Jacqui, Andrea</p> <p><b>1.2 Apologies</b>  Anna, Lizzie</p> <p><b>1.3 Declarations of interest</b>  None</p>
<b>2. Actions from Previous meeting</b>	<p><b>2.1 Actions carried over:</b></p> <p>Crissie to take action to consult and propose the risk appetite of the Board and bring it back to the next Board meeting together with the Framework.</p>
<b>3. Strategic Decisions</b>	<p><b>3.1 Annual Audited Accounts</b></p> <p>The Board moves to adopt the Annual Audited Accounts for the year ended 31 December 2020.</p> <p>Moved by Matt, seconded by Deborah. All in favour.</p> <p><b>3.2 Out of Zone placements</b></p> <p>Applications for out of zone Term 3 and 4 places are now being invited all year groups for 2021.</p> <p>The Board moves to increase the out of zone placements to 15 children.</p> <p>Moved by Charlie, seconded by Crissie. All in favour.</p>
<b>4. Strategic Discussions</b>	<p><b>4.1 Health and Safety</b></p> <p>Deborah shared the health and safety report for May 2021.</p>
<b>5. Monitoring</b>	<p><b>5.1 Financial Report -March</b></p> <p>The Board moves to accept the Financial Report for March.</p> <p>Moved by Crissie, seconded by Matt. All in favour.</p>

	<p><b>5.2 Operations Report</b></p> <p>The Board moves to accept the Principal's Operations Report.</p> <p>The Board gives permission to destroy paper copies of school records, personnel, finance, property and administration records prior to 2014 in accordance with the School Records Retention/Disposal Schedule. This action is delegated to the Principal</p> <p>Moved by Crissie, seconded by Tai. All in favour.</p> <p><b>5.3 Strategic Aim 2- Update</b></p> <p>Deborah updated the Board on current strategic actions.</p>
<b>6. Administration</b>	<p><b>6.1 Confirmation of March Minutes</b></p> <p>The Board moves to accept the March minutes.</p> <p>Moved by Deborah, seconded by Crissie. All in favour.</p> <p><b>6.2 Terminology confirmation Pacific Peoples'</b></p> <p>The Board notes that using the term Pacific Peoples' is more widely inclusive than the term Pasifika.</p>
<b>7. In committee</b>	<p><b>7.1 Learning Support Report</b></p> <p>Andrea shared the learning support report for the past year (May 2020 - May 2021).</p>
<b>8. Meeting Closure</b>	<p><b>8.1 Agenda items for the next meeting</b></p> <ul style="list-style-type: none"> <li>- PB4L Group</li> <li>- Roll Analysis - MOE</li> <li>- Discuss a reading around staff/student wellbeing</li> <li>- Health consultation</li> <li>- Privacy risk mitigation</li> <li>- Policy review as per schedule</li> </ul> <p><b>8.2 Comment on meeting procedures and outcomes</b></p> <ul style="list-style-type: none"> <li>- Policies to be looked at in the latter part of the meetings.</li> </ul>
<b>Karakia</b>	To close meeting
<p><b>Meeting closure</b> The meeting closed at 9.06 pm</p>	

<p>Opening karakia</p> <p>Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tihei mauri ora!</p>	<p>Closing karakia</p> <p>Ka whakairia te tapu Kia watea ai te ara Kia tūruki whakataha ai Kia tūruki whakataha ai Haumi e, Hui e, tāiki e</p>
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