

Island Bay School Board of Trustees Meeting

19 August

7.30 pm

Via Teams

| Agenda item                          | Discussion  | Process  |
|--------------------------------------|---|----------|
| <b>Karakia</b>                       | To open the meeting   |          |
| <b>Administration</b>                | <p><b>Present</b> - Charlie, Lizzie, Deborah, Devon, Crissie, Matthew, Tai, Anna (7.40pm)</p> <p><b>Apologies</b> - None</p> <p><b>In Attendance</b> - Caitlin 7.30pm and Jacqui 7.37pm</p>   |          |
| <b>Actions from Previous Meeting</b> | <p><b>Carryover actions:</b></p> <ul style="list-style-type: none"> <li>- 2.1 Actions carried over: Risk Assessment - privacy. Complete.</li> </ul>   | Actions  |
| <b>Strategic Discussions</b>         | <p><b>3.1 Property Update</b><br/>The Principal shared the property update for development on the main block.</p> <p><b>3.2 Appraisal Update- no papers</b></p> <p><b>3.3 Strategic Aim 2 Update PLD</b><br/>Caitlin and Lizzie shared progress to date with Strategic Aim 2.3 including Ministry PLD work with Viv Aitken and Murray Gadd so far this year.</p> <p><b>3.4 Strategic Aim 3</b><br/>Deborah shared an update on the work beginning with Poutama-Pounamu as part of Strategic Aim 3 and culturally responsive practice. This included a survey, 'Rongohia te Hau'.</p> <p><b>3.5 Health and Safety Report</b><br/>Deborah shared the Health and Safety Report for Term 2.</p> <p><b>3.6 Charter 2022 Approach</b><br/>The Board discussed its approach for including the new Board objectives within the 2022 Charter.<br/><a href="https://www.education.govt.nz/school/boards-information/board-objectives-conduct/#obj">https://www.education.govt.nz/school/boards-information/board-objectives-conduct/#obj</a></p> <p>The Board moves that:</p> <ol style="list-style-type: none"> <li>1) There isn't a significant charter rewrite this year, but:</li> <li>2) We re-align the existing charter to reflect our new objectives.</li> </ol> <p>Moved by Devon, seconded by Charlie, all in favour.</p> <p><b>3.7 COVID 19 Update</b><br/>Deborah shared the distance learning plan with the board.</p> |          |
| <b>Strategic Decisions</b>           | <p><b>4.1 EOTC Trip Ski Camp</b><br/>The Board approves the Island Bay School Ski team trip to Whakapapa Ski Field to participate in the North Island Primary School Ski Championships from 29 August to 2 September 2021.</p> <p>Moved by Crissie, seconded by Matthew, all in favour.</p>   | Approval |

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|                                      | (Devon & Anna declared a conflict and didn't participate in this item)   |          |
| <b>Principal's Operations report</b> | <b>5.1 Financial Report - June / July</b><br>The Board moves to accept the Financial report for July 2021.<br>Moved by Devon, seconded by Deborah, all in favour.  | Ratify   |
|                                      | <b>5.2 Operations Report</b><br>Deborah shared the Operations Report.  | Report   |
| <b>Administration</b>                | <b>6.1 Confirmation of June Minutes</b><br>Moved by Crissie, seconded by Devon, all in favour.<br><br><b>6.2 Policy review as per schedule</b> <ul style="list-style-type: none"> <li>- <a href="#">Behaviour Management</a></li> <li>- <a href="#">Concerns and Complaints</a></li> </ul> <b>6.3 New or amended policies/procedures</b> <ul style="list-style-type: none"> <li>- <b>EOTC Safety Management Plan</b></li> <li>- <b>Island Bay School Privacy Collection Statement 2021</b><br/>The Board moves to accept the Island Bay School Privacy Collection Statement 2021.<br/>Moved by Crissie, seconded by Deborah, all in favour.</li> </ul> | Decision |
| <b>7. In committee</b>               | <b>7.1 Teacher Proposal</b>  |          |
| <b>8. Meeting Closure</b>            | <b>8.1 Agenda items for the next meeting</b> <ul style="list-style-type: none"> <li>- Out of Zone Placements 2022</li> <li>- Poutama-Pounamu Presentation</li> <li>- Policy/Procedures Carried over</li> <li>- Strategic Planning</li> </ul> <b>8.2 Comment on meeting procedures and outcomes (online)</b>  |          |
| <b>Action items for next meeting</b> |  |          |
| <b>Karakia</b>                       | To close meeting   |          |
| Meeting closure: 9.41 pm             |  |          |

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| <b>Opening karakia</b><br><br>Whakataka te hau ki te uru<br>Whakataka te hau ki te tonga<br>Kia mākinakina ki uta<br>Kia mātaratara ki tai<br>E hī ake ana te atakura | <b>Closing karakia</b><br><br>Ka whakairia te tapu<br>Kia watea ai te ara<br>Kia tūruki whakataha ai<br>Kia tūruki whakataha ai<br>Hui e, tāiki e |
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| He tio, he huka, he hau hū<br>Tīhei mauri ora! |  |
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| 18 Feb | 18 March | 20 May | 17 June | 19 August | 16 Sept | 18 Nov | 2 Dec |
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